

**Oxford Mayor and Council**  
**Work Session**  
**Monday, September 19, 2022 – 6:30 P.M.**  
**Oxford City Hall**  
**110 W. Clark Street, Oxford, Georgia**  
**Agenda**

**1. Mayor’s Announcements**

- a. Reminder: Katherine Moore, President of the Georgia Conservancy, will be speaking on how small communities can prepare for growth as they protect the rights of landowners while preserving the features that make Oxford a great place to live. City Hall – September 28 (Wednesday) at 7:00 p.m.

- 2. **Committee Reports** – The Trees, Parks and Recreation Board, Planning Commission, Downtown Development Authority, and Sustainability Committee will update the Council on their recent activities.
- 3. **\*Consider for Approval the DRAFT Complete Streets and Trails Plan:** With the Georgia Outdoor Stewardship Program (GOSP) grant application being due October 14, it would be ideal to approve this plan so as to gain points on the application. We have three options here: 1) Vote to approve as is; 2) Vote to approve with edits; 3) Denial of Approval.
- 4. **\*Consideration for Outsourcing Printing and Mailing of Utility Bills:** We have proposals from DataProse and Harris Local Government.
- 5. **\*Consideration of City Code Changes recommended by the Oxford Planning Commission:** Nonconforming Use (Section 40-575), Minor Variances (Section 40-712), Development Permit Requirements (Section 40-841) and Building Permits (Section 40-842).
- 6. **\*Review Progress with the City-Wide Sign Options**
- 7. **\*Authorization for Mayor to Execute a Contract with JusticeOne (formerly Courtware):** This is a contract renewal for the Police and Court to manage citations. The \$1,200 per month cost of the contract was approved in the FY 2023 budget. This contract will introduce new web-based service as opposed to the server-based service we had in the past.
- 8. **\*Recommendation for Bid Award with the North Emory Street Sidewalk Project:** Oxford received three bids for this project and Mr. Robert Renwick (Keck & Wood Engineering) recommends Peach State Construction for the award. Their bid is \$1,456,875.30. The City has \$1,500,000 budgeted for this project. We are also looking at the possibility of adding the replacement of the sidewalk from the Post Office to Soule Street as we have \$300,000 budgeted for that project.
- 9. **Other Business**
- 10. **Work Session Meeting Review** – Mayor Eady will review all the items discussed during the meeting.
- 11. **Executive Session**

\*Attachments